

Lane County Parks Advisory

April 10th, 2023

Meeting Summary

This written indexed summary of minutes is provided as a courtesy to the reader. The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.

The recorded minutes are available on the Parks Advisory Committee website:

<https://www.lanecounty.org/cms/One.aspx?portalId=3585881&pageId=4279856>

Members Present: Greg Hyde, Mike Allen, Timothy Foelker, Richard Vasquez, Darlene Raish, Julie Daniel, Reilly Newman

Members Absent: None

Staff Present: Brett Henry, Ed Alverson, Kylee Tupes

Guests Present: Dan Hurley (Public Works Director), Latiffe Amado (Lane County Equity Manager)

Chair Hyde called meeting to order at 6:00pm.

00:00:00 Introductions

00:02:45 Public Comment

- None

00:02:56 Assignment Review

- Onboarding materials for PAC members
- Correct and Post dates for upcoming PAC meetings on the website
- Decided to stick with Microsoft Teams for remote attendance and recording of PAC meetings
- August PAC meeting scheduled for August 14th

00:06:30 Review of Meeting Summary for March 13th, 2023

- Mike Allen moved to pass with changes recommended by Brett Henry, Richard Vasquez seconded, motion unanimously passed

00:08:36 New Business

- Lane County Equity Lens Toolkit (details within meeting materials)
 - On April 28th a retreat will be held for county staff to review equity within Parks.
 - An ADA assessment will be scheduled for all Parks facilities in 2024.
- Parks Levy Communication and Outreach

- Jodi Low created a quarterly e-newsletter that informs the public about the Parks Levy, when the funding enters our budget, and how those funds are being used.
- We are working with a Public Information Officer within the county about putting together a web page on our website that will be a central place to post information about upcoming projects.
- Research possibly using QR codes that the public can use at different parks to access Parks information in different languages.
- Onboarding Committee Members
 - Research the possibility of recruiting more members for the Large Events Overview Committee besides the current PAC members.
 - An Equity statement that was approved by the PAC needs to be added to the current by-laws.
 - Arrangements will be made to either take photos or collect photos of all PAC members to create a poster that will include the new members.
 - Compile a brief history of Lane County Parks, a physical map of our county, and an organizational chart of current Parks staff for PAC Members.
- Cost Recovery and Maintenance Contracts
 - Lane County Parks currently has an estimated eleven maintenance contracts with other agencies/organizations that are due for review and possible renegotiation. Moving forward renewed contracts will be evaluated on an annual basis.
 - A goal is to have services that the public wants and that Parks can afford to maintain and operate in the long-term while working towards self-sustainability.

01:18:41 Old Business

- Covered Bridges Task Force
 - The three “off-line” bridges (Currin, Lowell, & Stewart) are not in good condition. Previous inspections revealed significant deterioration that must be addressed.
 - Mr. Henry met with Chamber members from Cottage Grove and their tourism committee and was notified by this group that the covered bridges are their number one tourist draw. Methods to fund the covered bridges were discussed.

01:27:14 Staff & Committee Updates/Reports

- Armitage Maintenance Shop
- Parks is hiring a contractor to install a prefabricated metal building to replace the main structure of the Armitage maintenance shop. Currently, an RFQ was sent out for the pre-engineered metal building. Building permits will be required.
- Lane County Climate Action Plan Update
 - Michael Allen provided a brief review of the project for the new PAC members.
 - There are two grants that this taskforce are currently pursuing. The Environmental Justice Government to Government grant and a Charging and Fueling Infrastructures grant.
 - Michael Allen recommends that Kristin Lee attend the next PAC meeting to give a more in-depth presentation about the grants the taskforce is currently pursuing.

01:38:06 Open

- Michael Allen will be hosting a clean-up at the North Jetty on Earth Day, April 22nd.
- Julie Daniel asked about the possibility to install Park Hosts at parks that need consistent monitoring and security.

01:44:56 Operations Reports – Refer to Meeting Materials

- Parks are getting prepped for the recreation season. Seasonal campgrounds are being cleaned and stocked for reopening.
- Harbor Vista Campground has a new host campsite under construction.
- Ed Alverson discussed updates within natural areas. Rivers to Ridges partnership is updating their vision document.

01:52:29 Meeting Wrap-up/Assignments

- Correct and post dates for upcoming PAC meetings on the website.
- An Equity statement previously approved by the PAC needs to be added to the current by-laws.
- Arrangements will be made to either take photos or collect photos of all PAC members to create a poster and e-newsletter that will include the new members.
- Compile a brief history of Lane County Parks, a physical map of our county parks, and an organizational chart of current Parks staff for PAC Members.
- Correct Michael Allen's information within the Lane County Parks Advisory Committee Member Handbook from stating he is in his second term. Change it to acknowledge he is in his first term.
- Look into the possibilities of arranging more than one annual field trip for PAC members.
- See about finding seven of the map books of Lane County Parks to give to the PAC members.
- Look into inviting Kristin Lee to the next or a future PAC meeting.

Meeting adjourned at 8:00 pm